How do I add my preferred first name?

Please note that certain systems may take up to 24 hours to display a preferred first name. In addition, you may need to clear your browsers cache for the preferred first name to be displayed.

1. Log into Pirate Port using your Pirate ID and Passphrase.

2. Click on the My Information card.

3. Click on the Personal Information button.

4. Click on the Edit icon in the upper right-hand corner of the Personal Details section.

5. Click in the Preferred First Name field and enter your preferred first name using the keyboard.

6. Click Update.